



Lifelong Learning Programme

LIFELONG LEARNING PROGRAMME / ERASMUS – ECTS
http://ec.europa.eu/education/lifelong-learning-policy/doc48_en.htm

TRANSCRIPT OF RECORDS

ACADEMIC YEAR: 20.../20...

FIELD OF STUDY:

NAME OF SENDING INSTITUTION: CONSERVATORIO STATALE DI MUSICA "O. RESPIGHI" DI LATINA
Faculty/ Department
ECTS departmental coordinator:
Tel.: (+39) 0773 664173 Fax: (+39) 0773 661678 E-mail: info@conservatorio.latina.it

NAME OF STUDENT: First Name:
Date and place of birth: Sex : M/F
Matriculation date: Matriculation number:
E-MAIL ADDRESS:

NAME OF RECEIVING INSTITUTION:
Faculty/ Department of
ECTS departmental coordinator:
Tel: Fax: E-mail:

Table with 5 columns: Course Unit Code (1)*, Title of the course unit, Duration of course unit (2)*, Local grade (3)*, ECTS credits (4)*. Includes a row for 'to be continued on a separate sheet' and a 'Total' row.

*(1) (2) (3) (4) see explanation on back page

Date: Signature of registrar/dean/administration officer: Stamp of institution

NB : This document is not valid without the signature of the registrar /dean/administration officer and the official stamp of the institution

(1) Course unit code :

Refer to the ECTS Course catalogue

(2) Duration of course unit:

Y = 1 academic year

1S= 1 semester

1T=1 term/trimester

2S= 2 Semesters

2T=2 terms/trimesters

(3) Grading:

a) Description of the institutional grading system:

b) Grading distribution in the department or programme (please specify) (For this section please refer to ECTS Users' Guide, Annex 3)

(4) ECTS credits :

1 academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits